

BLUERIDGECROSSROADS

economic development authority

Carroll – Galax – Grayson VIRGINIA

Carroll-Grayson-Galax Regional Industrial Facilities Authority
Regular Meeting Agenda
Monday, September 24, 2018
Time: 3:30 PM
Location: Crossroads Institute

1. Call to Order
2. Consent Agenda:
 - a. Minutes from the August 28th Meeting
 - b. Treasurer's Report
3. Wildwood Commerce Park
 - a. Right-of-Way / Electric Easement
 - b. Electric Service to S & S
 - c. North Stormwater Retention Pond
 - d. Other
4. SBDC Report
5. Director's Report
 - a. Southwest VA Training Center – CC B of S Resolution
 - b. Engineering Proposals Review
 - c. Tobacco Commission Grant(s) closeout
 - d. Opportunity Zones contract for DHCD
 - e. Other
6. Announcements
7. Closed Session - Pursuant to Virginia Code Section 2.2-3711 (A)(1) Assignment, appointment or performance of specific employee
8. Adjourn

Scott in
site plus 6 party

The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."

1117 East Stuart Drive Galax, Virginia 24333
Tel: 276.236.0391 www.brceda.org

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Carroll-Grayson-Galax Regional Industrial Facilities Authority August 28, 2018 Minutes

Roll Call

- Steve Truitt- Carroll County present
- Rex Hill- Carroll County present
- Keith Barker- City of Galax present
- C.M. Mitchell- City of Galax present
- Bill Shepley - Grayson County present
- Kenneth Belton- Grayson County present
- Robbie McCraw- Carroll alternate absent
- Bill Davis- Galax alternate present
- Mike Hash- Grayson alternate absent
- Others present-
 - Dan Campbell- BRCEDA Interim Director
 - Carolyn Howard- Draper Aden Associates
 - Rob Mann- AEP
 - Mandy Archer- SBDC Director
 - Ginny Plant- Administrative Assistant

Call to Order

Mr. Mitchell called the meeting to order at 3:32 PM.

Consent Agenda

Mr. Barker made the motion to approve the consent agenda, including the Minutes and Treasurer's Report, as presented. Mr. Truitt seconded the motion, which carried unanimously.

Wildwood Commerce Park

Mr. Campbell introduced Rob Mann from AEP who is present to discuss the acquisition of easements for construction of the proposed power line and substation at Wildwood. Mr. Mann informed the board that there while two of the required easements had been successfully negotiated, however, another easement is still required for the project.

Mr. Barker made the motion to go into closed session pursuant to Virginia Code Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for public purpose. Mr. Hill seconded the motion, which carried unanimously.

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Mr. Truitt made the motion to return to open session. Mr. Hill seconded the motion, which carried unanimously.

Upon returning to open session, the board members were then polled to certify the closed session:

Whereas, §2.2-3711 A (5) of the Code of Virginia requires a certification by the BRCEDA members that such closed meeting was conducted in conformity with Virginia law; the BRCEDA members hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the BRCEDA members.

- Steve Truitt- Carroll County so certify
- Rex Hill- Carroll County so certify
- C.M. Mitchell- City of Galax so certify
- Keith Barker- City of Galax so certify
- Bill Shepley- Grayson County so certify
- Kenneth Belton- Grayson County so certify
- Bill Davis- Galax Alternate so certify

Back in regular session Mr. Barker made a motion to send the Carroll County Board of Supervisors a recommendation and request to consider and evaluate the necessity of pursuing condemnation for any remaining easement or right-of-way required for construction of the proposed power line and substation. Mr. Shepley seconded the motion, which carried unanimously. Mr. Belton abstained from the vote due to his employment with the power company.

Ms. Howard informed the board that she has been following up with the remaining construction Punch List items. There are still issues to be resolved with the pump station improvements, including the enclosures, as well as verification pump flow rates. The Carroll County PSA, at the beginning of the project, requested that Smith & Loveless be the supplier for the pump station improvements since they generally use their equipment. Up until this point the PSA has not had issues with Smith & Loveless. However, with respect to remaining punch list items, they have not been responsive to DLB, the general contractor, when asked to take corrective action. DLB has had to deal with the issues associated with Smith & Loveless equipment problems. Currently, DLB is holding \$60K due to Smith & Loveless pending correction of the equipment issues and installation of the proper pump enclosures. DLB wants to be paid the remaining construction retainage; however, Draper Aden does not believe releasing the retainage is a good idea.

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Mr. Campbell informed the board that it appears the improvements to the North Stormwater Retention Pond have been completed. The Retention Pond seems to be draining properly. The required vegetation and plantings contractor from Blacksburg finished their work which will need to be verified. Mr. Campbell noted that it will be important for BRCEDA to perform periodic maintenance on the stormwater pond in the future.

Mr. Campbell discussed the Corps of Engineers Jurisdictional Determination and pointed out the various wetlands identified. He noted that for the size of the land involved that a relatively small amount of land has been characterized as wetlands. The Jurisdictional Determination will be good for a period of five years. Should the wetlands be disturbed they will have to go back and check on them. Mr. Campbell noted that he thought the updated Determination was associated with maintaining the APCo site certification.

SBDC Conflict of Interest Renewal

Each year the SBDC asks its board members to renew its Conflict of Interest statement. This is a state requirement and we appreciate your cooperation.

SBDC Report

Ms. Archer informed the board that we have based next year's budget on \$60K since that is the base funding and we do not know yet what the real budget will look like. SBA has changed our metric measurements. These changes are still up in the air, but we will share more as the information becomes available. This fall we will be busy with the Galax Community Business Launch (CBL). Everyone is welcome to join. The classes will run from October 2 through December. We will provide flyers to you as soon as the contract is signed.

The SBDC is partnering with BB&T to host the Bank Bus on November 3rd at Crossroads Institute. The Bank Bus serves as a community resource center conducive to providing financial education and lending information. It is a self-contained full-size commercial bus. Staff from BB&T will be on hand to discuss credit and loan options. SBDC staff will be available to offer business counseling.

Directors Report

Mr. Campbell informed the board that Mr. Barker, Mr. Truitt and others have discussed with Legislators the potential of getting the Southwest Virginia Training Center property jointly controlled by BRCEDA and the State. Mr. Barker indicated that the idea is to have BRCEDA control the property for some period of time, perhaps four years, with the State still being responsible for maintenance, in order to allow us to market the facility to a private healthcare company that could help the region out with CSA placements, etc. He stated that the Legislature

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would have to take action on the project and that the representatives seemed receptive to introducing something. After board discussion, the consensus is to continue working on this project and for Mr. Truitt to draft a resolution for the board's approval.

Mr. Barker discussed the recently awarded \$300K Tobacco Commission Grant to The Wired Road. The purpose of the grant is to assist with addressing last mile installation. Since the Tobacco Commission still considers TWR as a part of BRCEDA, they have provided a three-party agreement to be entered into by BRCEDA, TWR and the Tobacco Commission. All funding is from the grant and will be sent to TWR. Mr. Truitt made the motion to allow BRCEDA to be a signing agent for the Tobacco Commission wireless last mile grant for TWR. Mr. Shepley seconded the motion, which carried unanimously.

Mr. Campbell informed the Board that five proposals in response to the Engineering Request for Proposals were received. Mr. Barker and Mr. Truitt received their copies of the proposals today; following review and interviews with prospective firm(s) a recommendation will be brought back to the full Board.

Mr. Campbell informed the Board the Tobacco Commission Grant #3320 agreement and budget document had been successfully submitted to the agency. This grant is in the amount of \$514,659 and is to help fund the natural gas interconnect.

With no further business, the meeting adjourned.

Respectfully Submitted- Keith E. Barker, Secretary

C. M. Mitchell - Chairman

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1117 East Stuart Drive . Galax, Virginia 24333
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BLUE RIDGE CROSSROADS FDA
BALANCE SHEET
AUGUST 31, 2018

ASSETS

CURRENT ASSETS		
REGULAR CHECKING ACCOUNT	\$	445,408.97
MONEY MARKET - GNB		327,001.42
DESIGNATED FUNDS-MARKETING		42,191.55
LAND INVENTORY		<u>13,290,000.04</u>
TOTAL CURRENT ASSETS		14,104,601.98
PROPERTY AND EQUIPMENT		
EQUIPMENT		33,178.75
OFFICE EQUIPMENT		1,553.15
ACCUMULATED DEPRECIATION		<u>(14,475.35)</u>
TOTAL PROPERTY AND EQUIPMENT		20,256.55
OTHER ASSETS		
DEFERRED OUTFLOWS PENSION		<u>9,256.00</u>
TOTAL OTHER ASSETS		9,256.00
TOTAL ASSETS	\$	<u>14,134,114.53</u>

LIABILITIES AND CAPITAL

CURRENT LIABILITIES		
ACCOUNTS PAYABLE	\$	94,008.90
ST PORTION OF LT DEBT		101,605.06
GRANT FUNDS ADVANCED		313,453.11
ACCRUED LEAVE		<u>2,470.00</u>
TOTAL CURRENT LIABILITIES		511,537.07
LONG-TERM LIABILITIES		
NOTES PAYABLE - MRPDC		159,849.38
NOTES PAYABLE - GNB		4,721,210.72
DEFERRED INFLOWS PENSION		6,740.00
NET PENSION LIABILITY		<u>59,716.00</u>
TOTAL LONG-TERM LIABILITIES		4,927,516.10
TOTAL LIABILITIES		5,439,053.17
CAPITAL		
FUND BALANCE		8,466,705.19
NET INCOME		228,356.26
TOTAL CAPITAL		8,695,061.36
TOTAL LIABILITIES & CAPITAL	\$	<u>14,134,114.53</u>

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

BLUE RIDGE CROSSROADS EDA
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2018

	Current Month		Year to Date	
REVENUES				
GRANT REVENUE VA TOB #3009	\$ 0.00	0.00	\$ 390,783.10	53.24
GRANT REVENUE VA TOB #2487	241,801.25	99.98	241,801.25	32.94
CITY OF GALAX	0.00	0.00	33,800.00	4.60
COUNTY OF GRAYSON	0.00	0.00	33,800.00	4.60
COUNTY OF CARROLL	0.00	0.00	33,800.00	4.60
INTEREST INCOME	41.65	0.02	84.64	0.01
TOTAL REVENUES	<u>241,842.90</u>	<u>100.00</u>	<u>734,068.99</u>	<u>100.00</u>
COST OF SALES				
TOTAL COST OF SALES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GROSS PROFIT	<u>241,842.90</u>	<u>100.00</u>	<u>734,068.99</u>	<u>100.00</u>
EXPENSES				
SALARIES & WAGES	4,680.00	1.94	8,280.00	1.13
PAYROLL TAXES	314.34	0.13	546.06	0.07
HEALTH INSURANCE	1,060.16	0.44	2,120.32	0.29
PROFESSIONAL FEES	425.00	0.18	1,256.00	0.17
COURT COSTS	0.00	0.00	517.67	0.07
ADVERTISING	(30.99)	(0.01)	936.39	0.13
TELECOMMUNICATIONS	115.80	0.05	231.61	0.03
OFFICE SUPPLIES	0.00	0.00	700.53	0.10
OFFICE RENTAL	0.00	0.00	750.00	0.10
TRAVEL EXPENSES	17.78	0.01	17.78	0.00
MILEAGE & FUEL EXPENSE	278.49	0.12	278.49	0.04
REPAIRS & MAINT	900.00	0.37	2,750.00	0.37
INTEREST EXPENSE	14,292.07	5.91	28,608.63	3.90
DEPRECIATION EXPENSE	236.71	0.10	473.42	0.06
CARROLL COUNTY WATER PROJE	174,151.45	72.01	458,245.83	62.43
TOTAL EXPENSES	<u>196,440.81</u>	<u>81.23</u>	<u>505,712.73</u>	<u>68.89</u>
NET INCOME	<u>\$ 45,402.09</u>	<u>18.77</u>	<u>\$ 228,356.26</u>	<u>31.11</u>

FOR MANAGEMENT PURPOSES ONLY

BLUE RIDGE CROSSROADS EDA
General Ledger Trial Balance
As of Aug 31, 2018

Filter Criteria includes: Report order is by ID Report is printed in Detail Format

Account ID	Account Description	Debit Amt	Credit Amt
1010	REGULAR CHECKING ACCOUN	445,408.97	
1020	MONEY MARKET - GNB	327,001.42	
1025	DESIGNATED FUNDS-MARKETI	42,191.55	
1200	LAND INVENTORY	13,290,000.04	
1500	EQUIPMENT	33,178.75	
1530	OFFICE EQUIPMENT	1,553.15	
1700	ACCUMULATED DEPRECIATION		14,475.35
1801	DEFERRED OUTFLOWS PENSI	9,256.00	
2000	ACCOUNTS PAYABLE		94,008.90
2110	NOTES PAYABLE - MRPDC		159,849.38
2650	NOTES PAYABLE - GNB		4,721,210.72
2655	ST PORTION OF LT DEBT		101,605.06
2750	GRANT FUNDS ADVANCED		313,453.11
2801	DEFERRED INFLOWS PENSION		6,740.00
2802	ACCRUED LEAVE		2,470.00
2810	NET PENSION LIABILITY		39,716.00
3900	FUND BALANCE		8,466,705.10
4011	Grant Revenue VA Tob #3009		390,783.10
4019	GRANT REVENUE VA TOB #248		241,801.25
4050	CITY OF GALAX		33,800.00
4055	COUNTY OF GRAYSON		33,800.00
4060	COUNTY OF CARROLL		33,800.00
4800	INTEREST INCOME		84.64
6000	SALARIES & WAGES	8,280.00	
6001	PAYROLL TAXES	546.06	
6003	HEALTH INSURANCE	2,120.32	
6031	PROFESSIONAL FEES	1,256.00	
6032	COURT COSTS	517.67	
6040	ADVERTISING	936.39	
6071	TELECOMMUNICATIONS	231.61	
6072	OFFICE SUPPLIES	700.53	
6073	OFFICE RENTAL	750.00	
6100	TRAVEL EXPENSES	17.78	
6101	MILEAGE & FUEL EXPENSE	278.49	
6120	REPAIRS & MAINT	2,750.00	
6600	INTEREST EXPENSE	28,608.63	
6800	DEPRECIATION EXPENSE	473.42	
7200	CARROLL COUNTY WATER PR	458,245.83	
	Total:	14,654,302.61	14,654,302.61

BLUE RIDGE CROSSROADS EDA
Account Reconciliation
As of Aug 31, 2018
1010 - REGULAR CHECKING ACCOUNT
Bank Statement Date: August 31, 2018

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		604,128.19
Add: Cash Receipts		247,386.05
Less: Cash Disbursements		(406,105.27)
Add (Less) Other		<u> </u>
Ending GL Balance		<u>445,408.97</u>
Ending Bank Balance		488,500.52
Add back deposits in transit		<u> </u>
Total deposits in transit		<u> </u>
(Less) outstanding checks		<u> </u>
Aug 15, 2018 2120		(900.00)
Total outstanding checks		(900.00)
Add (Less) Other		<u> </u>
Aug 31, 2018 8-4		(42,191.55)
Total other		(42,191.55)
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>445,408.97</u></u>

Dan Campbell

From: Carolyn Howard <CHoward@daa.com>
Sent: Friday, September 21, 2018 6:30 PM
To: Dan Campbell
Cc: Nina Kempic; Andrew Hemmen
Subject: EMO - 18 0921 - Retention Basin Plantings Memo - CAH
Attachments: 18 0918 - Retention Basin Plantings Memo - Dan Campbell.pdf

Dan,

Attached is a memorandum with our findings from our site visit on September 13. Please feel free to contact Nina, Andrew or me with any questions.

Thank you.

Carolyn A. Howard, PE, LEED® AP

Vice President / Regional Manager
Site Development & Infrastructure

Draper Aden Associates

Engineering • Surveying • Environmental Services

Lasting Positive Impact™

Phone: 540.552.0444 • Direct Line: 540.557.1398 • Mobile 540.250.3811

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Memorandum

To: Dan Campbell, Interim Director of Blue Ridge Crossroads Economic Development Authority

From: Draper Aden Associates

Date: September 18, 2018

Project Name: Wildwood Commerce Park Road & Infrastructure

Project Number: B11144B-07

Subject: Retention Basin III Pond Plantings

Draper Aden Associates performed a review of the plant material installed around Retention Basin III of the Wildwood Commerce Park during construction of the Road & Infrastructure project. This task included observing the actual plants found around the Retention Basin on site and comparing these observations with the plant material schedule specified in the plans provided by Draper Aden Associates.

The most recent plant material schedule reflecting all approved substitutions to the original schedule is shown below. The following is the plant material schedule which should have been installed for Retention Basin III.

PLANT MATERIAL SCHEDULE						
CELL	ID	QTY	SCIENTIFIC NAME	COMMON NAME	SIZE	REMARKS
ZONE 3*						
	Co	90	<i>Cephalanthus occidentalis</i>	Buttonbush	18-24" HT.	OBL PERENNIAL, INTOLERANT OF DRY SOILS
	Lb	68	<i>Lindera benzoin</i>	Spicebush	18-24" HT.	FACW. DECIDUOUS. YELLOW FLOWERS, BERRIES—WILDLIFE
	Pv	68	<i>Panicum virgatum</i>	Switchgrass	#1 CONT	FACW. PERIMETER PERENNIAL
ZONE 2						
	1	Ju	3,340	<i>Juncus</i> spp.	Common Rush	QUART FACW+. OBL. EMERGENT, CLUMPING
	2	Sv	3,340	<i>Scirpus validus</i>	Softstem Bulrush	QUART EMERGENT, PERENNIAL
	3	Sl	3,340	<i>Sagittaria latifolia</i>	Broad-Leaf Arrowhead	QUART OBL. EMERGENT, PERENNIAL
	4	Po	3,340	<i>Polygonum</i> spp.	Smartweed	QUART OBL. EMERGENT, PERENNIAL, WILDLIFE
(OBL=OBLIGATE; FACW=FACULTATIVE WET; FAC=FACULTATIVE; FACU=FACULTATIVE UPLAND; UPL=UPLAND) * PLANTS LISTED IN ZONE 3 SHALL BE PLACED AT RANDOM WITHIN THE DESIGNATED AREA AS SHOWN IN THE PLAN ON THIS SHEET. ** ZONE 3 TO BE PLANTED WITH A SEED MIX FORMULATED FOR WET MEADOW AND WETLAND (FACW) SITES. SUCH MIX SHALL CONSIST OF SEDGE, RUSH, ASTER, WILD RYE, AND OTHER SPECIES SUITED TO THE SOUTHERN ALLEGHENY PLATEAU PROVINCE. PER 50 LINEAR FEET: 4 Co, 3 Lb, AND 3 Pv						

*Zone 3: Substitute *Ilex Verticillata* (Winterberry) for *Lindera Benzoin* (Spicebush)

*Zone 2: Substitute *Carex Stricta* (Tussock Sedge) for *Sagittaria Latifolia* (Broad-Leaf Arrowhead)

*Zone 2: Substitute *Peltandra Virginica* (Green Arrow Arum) for *Polygonum Spp.* (Smartweed)

Draper Aden Associates visited the site on September 13, 2018 accompanied by Dan Campbell, Interim Director of Blue Ridge Crossroads Economic Development Authority. The observations made during this site visit indicated that either the plants were never installed correctly around the Retention Basin, or the plants were installed correctly and most have not survived. The plants were installed in late July/early August of 2018. The observations made by Draper Aden Associates on site are listed below. These observations are also reflected in Attachment 1.

- Zone 3 plants appear to be present on the south side of the Retention Basin. Some Zone 3 plants appear to be dead or dying and will need to be confirmed after the season.
- Zone 3 plants do not appear to be present along the northern Zone 3 section of the Retention Basin.
- Zone 2 plants do not appear to be present/installed correctly anywhere around the Retention Basin.
- Grass is present throughout the entire pond area of the Retention Basin and has taken over most of the Zone 2 areas.
- The pond outfall appears to be functioning properly. Standing water was present within the planting areas during the site visit, but the water was still drawing down from the previous storm event.

Photos were taken on 9/13/18 of the plants identified on the site in Zone 2 and 3. In Zone 2, since the correct plants per the plant material schedule were not able to be identified, the grass which has taken over the basin was photographed. Each plant photographed on site was compared to images of the plants specified in the plant material schedule. These images are shown in Attachment 2.

Attachments:

Attachment 1 – Wildwood Pond Sketch

Attachment 2 – Wildwood Pond Plant Images

Attachment 1
Wildwood Pond Sketch

MAINTENANCE AND INSPECTION

THE FOLLOWING MAINTENANCE AND INSPECTION SCHEDULES ARE NOT INTENDED TO BE ALL-INCLUSIVE. SPECIFIC ACTIVITIES MAY REQUIRE ADDITIONAL MAINTENANCE THAT SHOULD BE PERFORMED BY THE OWNER'S RESPONSIBILITY FOR DETERMINING, IF ANY ADDITIONAL, TASKS ARE NECESSARY.

INSPECTION AND MAINTENANCE OF THE STRUCTURES AND THE SURROUNDING AREA ARE THE RESPONSIBILITY OF THE OWNER AND ITS AGENCY OR SUCCESSORS AND SHALL FOLLOW PROCEDURES SET FORTH IN THE DESIGN AND CONSTRUCTION MANUAL AND OPERATOR MANAGEMENT MANUALS & CALCULATIONS FOR THE RESPECTIVE TREATMENT PLANT AREAS.

ANY STANDING WATER PLUMED DURING THE MAINTENANCE OPERATION MUST BE DISPOSED OF NEAR THE DESIGN FLOOD ELEVATION AND ANY LOCAL REQUIREMENTS.

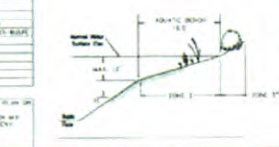
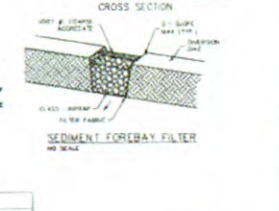
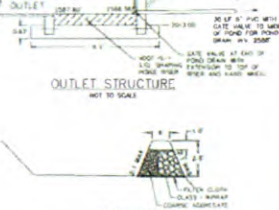
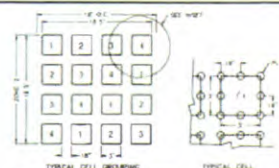
OPERATION

THE DESIGNER HAS CONSIDERED OPERATIONAL AND SAFETY REQUIREMENTS IN ORDER TO AT LEAST PROVIDE A YEAR OF DISBURSABLE WINDY DRYDOWN.

SPECIFIC OPERATIONAL REQUIREMENTS WILL VARY BETWEEN DIFFERENT LEVELS OF MAINTENANCE. A DETAILED OPERATIONAL MANUAL WILL BE PROVIDED. OPERATIONAL AND MAINTENANCE PLANNING SHOULD BE COMPLETED AFTER THE FIRST OPERATIONAL YEAR TO PROVIDE A BASIS FOR OPERATIONAL PLANNING AND DESIGN. IF THE DESIGNER SHOULD BE INVOLVED AT THE ONSET OF THE SECOND OPERATIONAL YEAR AFTER CONSTRUCTION, THE DESIGNER SHALL PROVIDE.

DESIGN AND CONSTRUCTION

DESIGN AND CONSTRUCTION SHALL ACCORDANCE WITH THE DESIGN MANUAL AND THE DESIGN CONTRACT DOCUMENTS. THE DESIGNER SHALL PROVIDE A DETAILED CONSTRUCTION MANUAL TO THE OWNER. THE DESIGNER SHALL PROVIDE A DETAILED CONSTRUCTION MANUAL TO THE OWNER. THE DESIGNER SHALL PROVIDE A DETAILED CONSTRUCTION MANUAL TO THE OWNER.



DESIGN AND CONSTRUCTION

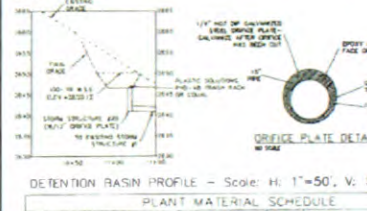
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OPERATION

THE DESIGNER HAS CONSIDERED OPERATIONAL AND SAFETY REQUIREMENTS IN ORDER TO AT LEAST PROVIDE A YEAR OF DISBURSABLE WINDY DRYDOWN.

MAINTENANCE AND INSPECTION

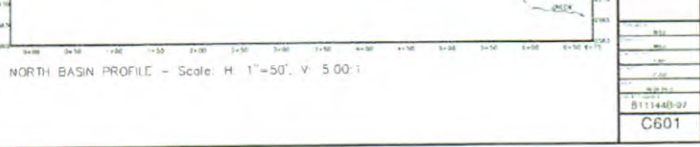
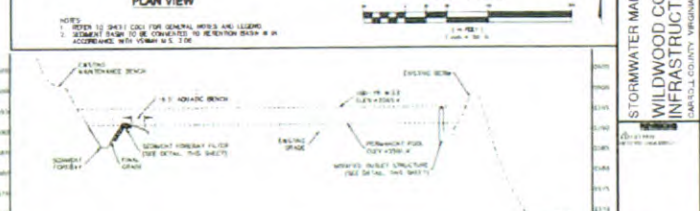
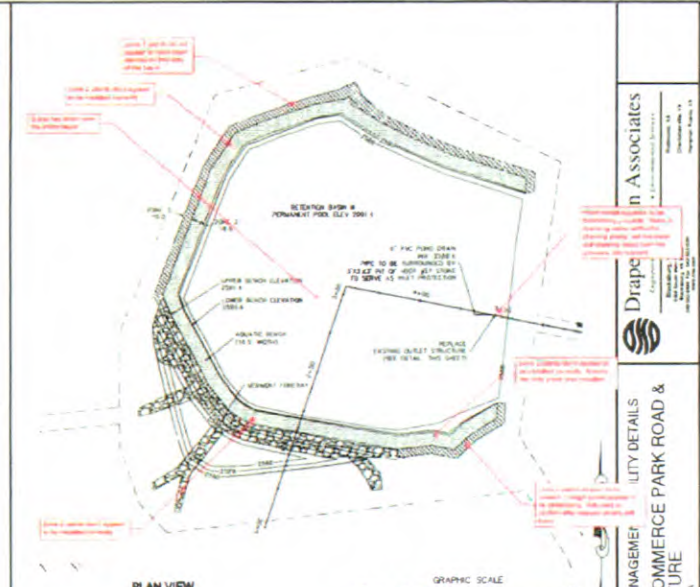
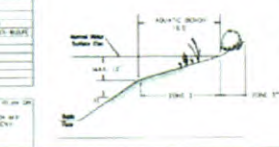
THE FOLLOWING MAINTENANCE AND INSPECTION SCHEDULES ARE NOT INTENDED TO BE ALL-INCLUSIVE. SPECIFIC ACTIVITIES MAY REQUIRE ADDITIONAL MAINTENANCE THAT SHOULD BE PERFORMED BY THE OWNER'S RESPONSIBILITY FOR DETERMINING, IF ANY ADDITIONAL, TASKS ARE NECESSARY.



DETENTION BASIN PROFILE - Scale: H: 1"=50', V: 5.00:1

PLANT MATERIAL SCHEDULE

NO.	QTY	DESCRIPTION	REMARKS
1	1	12\"/>	
2	1	12\"/>	
3	1	12\"/>	
4	1	12\"/>	
5	1	12\"/>	
6	1	12\"/>	
7	1	12\"/>	
8	1	12\"/>	
9	1	12\"/>	
10	1	12\"/>	
11	1	12\"/>	
12	1	12\"/>	
13	1	12\"/>	
14	1	12\"/>	
15	1	12\"/>	
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Draper Associates
1000 N. GARDNER ST. SUITE 100
DANVILLE, VA 24040
TEL: 540-753-1111
WWW.DRAPERASSOCIATES.COM

STORMWATER MANAGER
LITY DETAILS
WILDWOOD COMMERCE PARK ROAD & INFRASTRUCTURE
DANVILLE COUNTY, VIRGINIA

C601

Attachment 2

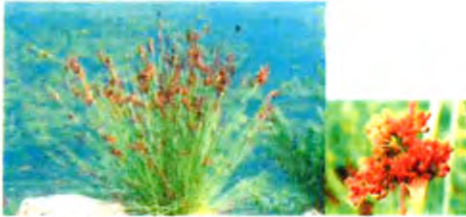
Wildwood Pond Plantings - Zone 2

Wildwood Pond Plantings - Zone 3

WILDWOOD POND PLANTINGS

ZONE 2

JUNCUS SPP. (COMMON RUSH)



IMAGES FROM GOOGLE

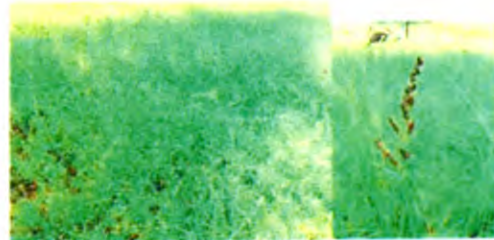


PHOTOS TAKEN ON SITE – PLANT NOT IDENTIFIED

SCIRPUS VALIDUS (SOFTSTEM BULRUSH)



IMAGES FROM GOOGLE



PHOTOS TAKEN ON SITE – PLANT NOT IDENTIFIED

CAREX STRICTA (TUSsock SEDGE)

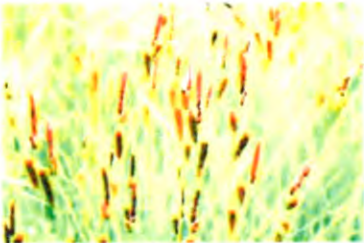


IMAGE FROM GOOGLE



PHOTOS TAKEN ON SITE – PLANT NOT IDENTIFIED

PELTANDRA VIRGINICA (GREEN ARROW ARUM)



IMAGE FROM GOOGLE



PHOTOS TAKEN ON SITE - PLANT NOT IDENTIFIED

ZONE 3

CEPHALANTHUS OCCIDENTALIS (BUTTONBUSH)



IMAGE FROM GOOGLE



PHOTO TAKEN ON SITE – PLANT IDENTIFIED

ILEX VERTICILLATA (WINTERBERRY)



IMAGE FROM GOOGLE



PHOTOS TAKEN ON SITE - PLANT IDENTIFIED

PANICUM VIRGATUM (SWITCHGRASS)



IMAGE FROM GOOGLE



PHOTO TAKEN ON SITE - PLANT IDENTIFIED

**SBDC Director Report
9/20/18**

VA State Office SBDC Updates

- a) No budget updates
- b) SBA is issuing NEW metric goal system. SBA is still defining these categories and how to measure them. Some examples include:
 - a. Clients → Clients Served (Include both counseled clients and trained clients)
Impact will be taken from training clients and counseled clients for the other metrics as long as a 641 is received.
 - b. New Business Starts → Impact collected from both clients counseled and clients trained **if have 641.**
 - c. Capital Infusion → **Now able to collect this from training clients if have 641 intake form on file.**
 - d. Jobs Created/Retained → This metric will now become Jobs Supported – **SBA still defining and determining the way to track this information. Will involve both FT and PT jobs created, retained, or supported by someone receiving training or counseling.**
 - e. **Jody will still include the long-term client metric.**

SBDC Financials & Budget

- a) Current Year Expenditure: Based on \$73,928 SBA funds, \$70,875 local cash match and \$2,385 in-kind match.

Expenditures thru 8/31/18			
Line Item	Budget CY 2018	Spent to Date CY 2018	Percentage CY 2018
Salaries*	\$78,157.00	\$44,960.36	58%
Fringe*	\$37,602.00	\$20,737.87	55%
Travel	\$8,202.00	\$1,623.89	20%
Supplies	\$3,885.00	\$1,596.84	41%
Contractual	\$12,960.00	\$1,927.50	15%
Other	\$7,050.00	\$2,715.48	39%
Miscellaneous	\$-		
TOTAL	\$147,856.00	\$73,561.94	50%

* Salaries & Fringe: Payroll thru July 2018

The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."

Blue Ridge Crossroads SBDC Updates

SBDC Projects

Website: Website design needs outline pushed to 2019. Carroll County procurement guidelines will be followed. The project has been delayed due to lack of time for the redesign.

Client Update & Economic Impact:

Economic Impact: Estimates for January 1, 2018 – September 20, 2018

Business Plans Completed: 17

Businesses Funded: 6

Business Starts: 10

Capital Formation: \$243,500

Jobs Created: 16

Jobs Retained: 2

Ribbon Cutting Events: 2

Client Interaction: January 1, 2018 – September 20, 2018

Total Clients: 87

Long Term Clients: 18

Total Counseling Hours: 300

Average Hours per Client: 3.45

Client Events & Info to Know:

****Updating the program numbers to include 2008 to present****

- Business Plans completed
- Business funded
- Capital for those businesses SBDC has assisted
- Projected Number of Employees
- Number of employees when funded / Current number of employees

Professional Development, Trainings, and Meetings

- American's SBDC National Conference: Washington D.C. – September 5-8
 - All staff attended this event as it was deemed our yearly professional development training with Virginia SBDC.

Client Training / Events / Seminars

- JUMP! Galax Business Challenge: October – December, 2018

Community Involvement

Presentations given since January 1, 2018 to 158 people

- Twin County Chamber of Commerce
- River North/Bland Correctional Continuing Education Teachers
- Carroll County High School Students (two days)
- Galax Middle School – 7th graders

Partner Updates

- People Incorporation has a new Business Development Director. I will be meeting with him and the other SWVA SBDC Directors on October 9th in Abingdon.

BRCEDA

- Frances Dowd, Director of the DHCD Enterprise Zone program, wants to meet with local zone administrator and tour the zones in our area. Ginny is working out the details with Frances and locality representatives. This meeting and tour date will be towards the end of October.

Boards & Committees

Galax City Career and Technical Education Advisory Board – No update

New River/Mount Rogers Workforce Investment Board / Business Solutions Unit – No update

Financial Stability Coalition – No update

MySWVA Opportunity – No update

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